

Waste Management Policy

Workpoint Entertainment Public Company Limited

and its affiliated companies



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### 1. Message from Group Chief Executive Officer

#### To: All stakeholders

As Workpoint Entertainment Public Company Limited (hereinafter referred to as the "Company") is fully committed and gives great importance to solving the waste problem in a sustainable manner that is in accordance to the Company's context of corporate responsibility towards the environment, community, and society.

Therefore, the Company has created this policy to be used as a guideline for the entire company and its personnel to operate under the concept of adopting awareness of waste management from the Company's business operations, which covers the production process, services, and all other related upstream to its downstream activities while also taking into account the efficient use of resources, as well as establishing guidelines for the recycling of its wastes and its proper management according to the Company's short- and long-term goals. We believe that such objectives will be able to create an opportunity to expand the results to a wider scope in creating environmental quality along with sustainable business operations.

On behalf of the Board of Directors and its executives, we sincerely hope that the Policy will be complied with in a comprehensive manner.

Mr.Phanich Sodsee

**Group Chief Executive Officer** 



### 2. Scope of Application

This Policy will be applied to the Company's waste management activities which is the result of its business operations, as well as from the Company's personnel and all related stakeholders in the Company's business value chain.

#### 3. Definitions

The Company, refers to Workpoint Entertainment Public Company Limited and its affiliated companies.

Affiliated companies, refer to companies that possess one of the following characteristics:

- (a) A company over which Workpoint Entertainment Public Company Limited (hereinafter referred to as the "Company") has control over its business operations.
- (b) A company in which the company mentioned under (a) has control over its business operations.
- (c) A company in which the company mentioned under (b) has control over its business operations in succession, starting with being under the control of the company mentioned under (b).
- (d) A company in which the Company or companies mentioned under (a) (c) have the authority to be a part of its decision-making process regarding the company's financial and operating policies, but not to the level of having full control over such policies and is not considered a subsidiary or joint venture.

Controlling authority, refers to having a relationship that possesses one of the following characteristics:

- (a) Holding shares with voting rights in a company exceeding 50% of the total number of voting rights of that particular company;
- (b) Possessing the authority to control the majority of votes at the company's shareholders' meeting, whether directly or indirectly or for any other reasons.
- (c) Possessing the authority to control the appointment or removal of at least half of the company's directors, whether directly or indirectly.

Personnel, refers to the Company's directors, executives, and employees.

**Stakeholders**, refers to shareholders, directors, executives, employees, creditors, customers, trading partners, competitors, communities and society.



# 4. Guidelines to the Waste Management Policy

- 4.1 Organize campaigns and communicate to various of the Company's work units to be aware of the entire waste management process, while also emphasizing on the employee's active participation to achieve effective practical results.
- 4.2 Organize campaigns and provide support for the Company's various activities to be conducted under sustainable environmental conservation guidelines, including the use of materials, raw materials and products, that are environmentally friendly.
- 4.3 Establish guidelines for reducing the amount of waste and separating waste according to the 3Rs principle, which consists of Reducing the use of resources and waste generation, the worthwhile Reuse of resources, as well as Recycling.
- 4.4 Stipulate the separation of at least 4 types of waste: general waste, recyclable waste, organic waste, and hazardous waste. It may also require the additional separation of recyclable waste into recycled plastic waste, recycled metal and glass waste, as well as recycled paper waste.
- 4.5 Conduct studies and promote the use of new technology and innovations to mitigate environmental impacts from waste produced from the Company's operations.
- 4.6 Provide support and actively cooperate with organizations, agencies, educational institutions, communities and various stakeholders, to carry out waste management projects.
- 4.7 Establish a target for reducing the amount of waste generated each year, including storing and recording information on a monthly basis regarding the volume and weight of each type of waste that will be used as information for reporting, analysis, and evaluation of the Company's waste management operations.
- 4.8 Analyze and evaluate waste management risks from the Company's operations to prevent untoward impact that may occur.
- 4.9 Disclose operating results and progress against the Company's waste management goals through the Company's annual report to all related stakeholders on an annual basis.

#### 5. Contact and Inquiries

Should you require additional information, or need to make suggestions, or file complaints regarding this Waste Management Policy, the Company can be contacted through the complaint channel on the website or the following channels:



Address: 99 Moo 2, Bang Phun Sub-district, Mueang Pathum Thani District, Pathum Thani

Telephone: 02-833-2048

Email: recycle@workpoint.co.th